



CITY OF ATLANTA

BILL CAMPBELL  
MAYOR

55 TRINITY AVENUE, S.W.  
ATLANTA, GEORGIA 30335-0300  
(404) 330-6100

September 18, 2000

00-C-1532

President Robert Pitts &  
Members of Atlanta City Council  
55 Trinity Avenue, SW  
Atlanta, Georgia 30335

**Re: Appointment to the Municipal Market Board of Directors**

Dear President Pitts and Members of Council:

It is a pleasure for me to appoint **Mr. Melvin Solomon** to serve as a member of the **Municipal Market Board of Directors** in the **Quasi-governmental** category. This appointment is for a term of two (2) years, scheduled to begin on the date of Council confirmation.

I am certain that Mr. Solomon will serve the city of Atlanta with distinction.

I respectfully urge confirmation of this appointment.

Sincerely,

Bill Campbell

Enclosures

**MELVIN T. SOLOMON**  
1242 Spring Creek, SW  
Atlanta, GA 30311  
(404) 758-6932

## **CAREER SUMMARY**

Senior manager with more than 20 years of experience in management. Unique combination of skills in human resources, administration, contract compliance, marketing, and economic and community development. Results-oriented manager with demonstrated proficiency and proven success in the private and public sectors.

## **EXPERIENCE/ACCOMPLISHMENTS**

### **1999- PRESENT      US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT Community Builder Fellow**

- Serve as the initial point of contact for all elected/political officials and the critical link for HUD customers in the 3<sup>rd</sup> US Congressional District in the State of Alabama to access the full range of HUD programs and services
- Promote FHA products through outreach to community groups, non-profits organizations, real estate agents, developers, builders, and lenders
- Organize HUD's response to controversial local issues; meet with special interest and advocacy groups to discuss their issues and concerns; coordinate and facilitate meetings between HUD program specialists and advocacy groups
- Market and promote HUD's programs and special initiatives in the community
- Collaborate with community organizations and foster local public/private partnerships to achieve community goals and develop local capabilities to achieve those goals
- Work closely with community leaders to develop local and regional community/economic strategies that improve distressed areas and increase employment opportunities for low income people
- Successfully met several Business and Operating Plan (BOP) related goals dealing with increasing capacity, outreach and empowerment
- Assisted in generating additional funding in service area
- Coordinated and managed the 2000 SuperNOFA (Notice of Fund Availability) Workshop in the State of Alabama

### **1998 - 1999      ATLANTA DEVELOPMENT AUTHORITY, INC. Development Officer**

- Served as a point of contact for economic/community development within the City of Atlanta, GA
- Created and stimulated commercial investment within downtown Atlanta and ring neighborhoods
- Managed the expansion development of a 300 acre industrial park
- Oversaw the management and performance of a 30,000 square foot municipal market
- Negotiated the sale of property within designated redevelopment and development zone
- Developed and cultivated relationships with community, business and political leaders
- Successfully expanded the industrial park by 20,000 square feet
- Assisted in the design and redevelopment of a \$100MM urban redevelopment project
- Managed and directed the selection and commission of artists for a \$500K Public Art Project

1997- **JAYNES, RETIMEITER + GRIJALVA, J.V.**

1997 Senior Professional

(Assigned to the Federal Deposit Insurance Corporation)

- Managed the phase out process of asset management contractors
- Reconciled accounting records and asset pool
- Prepared response to congressional and public inquiries
- Conducted claims research and analyses
- Successfully phased out all asset management contractors

1993- **FEDERAL DEPOSIT INSURANCE CORPORATION**

1996 Contract Compliance Manager

- Oversaw the management efforts of asset management contractors
- Managed a portfolio of assets with a book value exceeding \$200MM
- Developed and implemented management and disposition plans
- Analyzed and approved budgets and accounting records
- Approved liquidations up to \$500K
- Led liquidation of assets with a book value of more than \$350MM

1988- **H. J. RUSSELL & COMPANY - (Paradise Management Company)**

1992 Vice President/General Manager

- Managed business efforts that provided management services for more than 5,000 housing units
- Directed a \$2MM annual budget involving more than 180 employees in multiple site locations
- Provided leadership for the strategy, operating and financial management of the regional satellite offices
- Managed and leased 60,000 square feet of office and commercial space
- Managed multi state, regional and local operations
- Analyzed accounting and financial records
- Organized and upgraded computer operations of an \$85MM management company
- Led and participated in fee management acquisitions
- Negotiated more than \$500K new fee management contracts
- Increased business profitability
- Received outstanding recognition for the company in property management and occupancy

1983- **SANBURY CORPORATION - (MPS/Pointe Properties, Inc.)**

1988 Regional Property Manager

- Managed a portfolio of more than 1,000-multi family housing units
- Supervised a staff of more than 30 employees
- Evaluated the management and financial viability of the properties
- Developed the marketing strategy resulting in the leasing of more than 900 new apartment homes three months after construction
- Represented the owners during the construction and start up of three new apartment communities

## **EDUCATION**

**Harvard University**, Cambridge, Massachusetts  
**John F. Kennedy School of Government**  
Community Builders Fellowship Program

**Wilberforce University**, Wilberforce, OH  
Bachelors of Arts Degree, Major: Sociology

**The Institute of Real Estate Management**, Chicago, IL  
CPM Candidate (301)

## **CIVIC ORGANIZATIONS**

Member, National Council for Urban Economic Development (1998)  
Member, 100 Black Men of Atlanta, Inc. (1990)  
Member, Leadership Atlanta, Inc. (1978)  
Member, Kappa Alpha Psi Fraternity, Inc. (1966)

# 00-C-1532

(Do Not Write Above This Line)

## A COMMUNICATION

BY MAYOR BILL CAMPBELL

A COMMUNICATION TO APPOINT MR. MELVIN SOLOMON TO SERVE AS A MEMBER OF THE MUNICIPAL MARKET BOARD OF DIRECTORS IN THE QUASI-GOVERNMENTAL CATEGORY FOR A TERM OF TWO (2) YEARS.

- ☐ CONSENT REFER
- ☐ REGULAR REPORT REFER
- ☐ ADVERTISE & REFER
- ☐ 1st ADOPT 2nd READ & REFER
- ☐ PERSONAL PAPER REFER

Date Referred 9/18/00

Referred To: Community Development / Human Resources & CDC

Date Referred

Referred To:

Date Referred

Referred To:

Committee \_\_\_\_\_  
Date \_\_\_\_\_  
Chair \_\_\_\_\_  
Referred to \_\_\_\_\_

## First Reading

### Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

### Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

### Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

### Committee

Date

Chair

Action:

Fav, Adv, Hold (see rev. side)

Other:

Members

Refer To

Refer To

## CERTIFIED

FINAL COUNCIL ACTION  
☐ 2nd    ☐ 1st & 2nd    ☐ 3rd  
 Readings  
☐ Consent    ☐ V Vote    ☐ RC Vote

## MAYOR'S ACTION